

1<sup>st</sup> email



Recently you sent in a request to HR Connect. Below is a summary of your request and our response. If you have any questions, you may call HR Connect at 718-935-4000.

**Subject**  
**general**

Response By Email (06/24/2019 03:18 PM)

<b>Email From:</b>	subteacherjobs@schools.nyc.gov
<b>Sent:</b>	Wednesday, February 13, 2019 09:51 AM
<b>Email To:</b>	
<b>Email CC:</b>	
<b>Email BCC:</b>	
<b>Subject:</b>	Substitute Teacher Eligibility Status

Dear

Thank you for your interest in the Substitute Teacher position with the New York City Department of Education. However, this office cannot proceed further with your application because you have either received an Unsatisfactory/Ineffective rating for teaching service in the New York City Public Schools for one or more school years, you had a discontinuance of probation, or you were terminated for cause in a previous position with the Department of Education.

**FOR RATINGS:**

If you would like to request that your Unsatisfactory/Ineffective rating not be included in the consideration of your current application, you may file a request for a review of your application within 30 days of this e-mail. Your letter of request must be specific, provide supporting documentation, and address the issues identified by the school or the circumstances leading to the Unsatisfactory/Ineffective rating(s).

**FOR TERMINATIONS:**

If you were terminated from a position, other than teaching with the NYCDOE, you may request a review of the denial of your substitute application. Please send a detailed letter outlining your previous employment and the reasons you would like to be reconsidered.

Requests for reconsideration must be mailed or hand-delivered to the address below:

Dr. Peter Ianniello  
Executive Director, Office of HR School Support  
NYC Department of Education  
65 Court Street, Room 506  
Brooklyn, NY 11201

Please note that emails will not be accepted.

Thank you.

New York City Department of Education  
Office of HR School Support  
Substitute Application Processing Unit  
65 Court Street, Room 505  
Brooklyn, NY 11201

Ref Number: GX3835389 N414 1STE Ineligible U Rating

**Question Reference # 190624-001592**

Date Created: 06/24/2019 03:18 PM

Date Last Updated: 06/24/2019 03:18 PM

Status: Closed

## Substitute Teacher Application - Rating Review Status

Inbox x

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**subteacherjobs@schools.gov** 4:22 PM (3 minutes ago)

to me

Dear

Inasmuch as you had received an Unsatisfactory rating for prior teaching service, and you have not established a sufficient basis to disregard the Unsatisfactory rating in considering your Substitute Teacher application, your nomination to become a Substitute Teacher has been cancelled.

We thank you for your interest.

Peter Ianniello, Ph.D.  
Executive Director, Office of HR School Support  
NYC Department of Education  
65 Court Street, Room 506  
Brooklyn, NY 11201