

HEADER

EMP:

SSN:

NAME: FRANCIS MICHAEL

FIN DIST: 65

CURRENT TITLE: B0087 AGENCY ATTORNEY OJ/MBF

DOE APPT DATE: 07/29/12 (FROM MASTER)

CITY START DATE: 07/29/12

AGENCY START DATE: 07/29/12 SOURCE: H

SENIORITY DATE: \_\_/\_\_/\_\_

ENTER-BROWSE DETAILS PF2-ADD DETAILS PF5-UPDATE HEADER

PF12-MENU

NYC DEPARTMENT OF EDUCATION  
2013 AUG 12 AM 13  
OFFICE OF THE GENERAL COUNSEL

Service Inquiry

MICHAEL FRANCIS

Employee

Empl ID:

File Number:

[Job Summary Link](#)

[Employee Transaction](#)

[Seniority Data](#)

[Credentials Data](#)

[Crosswalk Utility](#)

[Search By File Number](#)

[Additional Accomplishments](#)

[Location Transfer](#)

[Current Position Data](#)

[Empl Trans Status](#)

[Benefits Program Participation](#)

[Probation Data](#)

Service History

Empl Rcd	JSN	Effective Date	Seq	Title-Suffix-Lvl	Civlt SVC	Probation	Bank Class	Location	Resp Dist	Position	Status	Rsn Cd	Salary Lvl	Credential	Cred Exp Dt
0	1	07/29/2012	0	B0087 00 03	Non-Comp	N	H-Annual F/T	65B113	65	GJX11	REH	A2C	L3		

[Edit Ed History](#) [Edit Admin History](#) [Collapse](#) [Expand](#) [REV Trans](#)

[Save](#) [Return to Search](#) [Notify](#) [Refresh](#)

REAL

DIVISION OF PERSONNEL

SEGMENT 01

EMP-ID: SOCIAL SECURITY: EIS ID: JOB-SEQ: 1

LNAME: FRANCIS FN MICHAEL MI A

ST: CITY: STATE: ZIP:

CURR JID: BACIS TYPE: TRANS CODE: 12 TC-SUFF: P

PROP JID: GJX11 CVSR STAT : N PAY CL: A LV STAT: B RULE NO:

EFFECTIVE DATE: 07 29 12 CURR SALARY: 000000 FICA CL:

T.A.I. DATE: 00 00 00 SALARY: 085000 TAX EXEMPT:

RESP. CENTER: LEGAL SERVICES CUR TITLE CD TAX EXCLUS:

CURR ACCT CODE: TITLE CODE: B0087 LEVEL: L3

ACCT LOC CD : 65B113 TITLE: AGENCY ATTORNEY OJ/M

CHK DISTRIB: 00B113 HOURS/WEEK: 35.00 SCH.HRS: 00.00

BUDGET CODE FIN DIST QUICK CODE LINE NO. POSITION NO.

CURRENT 000000

PROPOSED 7265 65 017265 3911 002407

COMMENTS: REHIRE

NON-COMPETITIVE APPT NO RULE # OPID

APRL ENTRY DT: 07/30/12 NYCAPS ENTRY DT: 07/30/12 NYCAPS REQ #: 0104287

PERSONNEL APPROVAL DATE: 07/30/12 DELETE DATE :

PAYROLL ACCESSED DATE : 07/31/12 REMCD: A2C STATUS: F

PF2 UPD REC PF4 ADD REC PF5 DEL REC PF6 BROWSE 9902 PF7 PG BACK PF8 PG FORWARD  
PF9 NOTEPAD PF10 NOTEPAD HST PF12 MENU PF14 9902 REPORTS CLEAR END SESSION

08/10/12

NEW YORK CITY BOARD OF EDUCATION  
DIVISION OF PERSONNEL

HB1MS67  
SEGMENT 01  
JOB-SEQ: 1

EMP-ID: SOCIAL SECURITY: EIS ID:  
 LNAME: FRANCIS FN MICHAEL MI A  
 ST: CITY: STATE: ZIP:  
 CURR JID: BACIS TYPE: TRANS CODE: 12 TC-SUFF: P  
 PROP JID: GJX11 CVSR STAT : N PAY CL: A LV STAT: B RULE NO:  
 EFFECTIVE DATE: 07 29 12 CURR SALARY: 000000 FICA CL:  
 T.A.I. DATE: 00 00 00 SALARY: 085000 TAX EXEMPT:  
 RESP. CENTER: LEGAL SERVICES CUR TITLE CD TAX EXCLUS:  
 CURR ACCT CODE: TITLE CODE: B0087 LEVEL: L3  
 ACCT LOC CD : 65B113 TITLE: AGENCY ATTORNEY OJ/M  
 CHK DISTRIB: 00B113 HOURS/WEEK: 35.00 SCH.HRS: 00.00

CURRENT	BUDGET CODE	FIN DIST	QUICK CODE	LINE NO.	POSITION NO.
PROPOSED	7265	65	017265	3911	000000 002407

COMMENTS: REHIRE  
 NON-COMPETITIVE APPT NO RULE # OPID  
 APRL ENTRY DT: 07/30/12 NYCAPS ENTRY DT: 07/30/12 NYCAPS REQ #: 0104287  
 PERSONNEL APPROVAL DATE: 07/30/12 DELETE DATE :  
 PAYROLL ACCESSED DATE : 07/31/12 REMCD: A2C STATUS: F

PF2 UPD REC PF4 ADD REC PF5 DEL REC PF6 BROWSE 9902 PF7 PG BACK PF8 PG FORWARD  
 PF9 NOTEPAD PF10 NOTEPAD HST PF12 MENU PF14 9902 REPORTS CLEAR END SESSION

SSN ID  
EMP ID  
-----MASTER-----  
FIN DIST 65  
BUD CD 7265  
JOB ID GJX11  
LINE NO 3911  
ACCT LOC  
CHK DIST 00B113  
TITLE NO B0087  
PAY CLASS A  
SAL-RATE 085000  
PAY GRADE L3  
POS NO 002407  
SAL-O-MAX

PR ID 4005338 MASTER SCREEN  
PSWD 9902-TRAN-CD  
TRANS  
-----MASTER-----  
APPT DATE... 072912  
YONKERS TAX.  
FED EXEMPT..  
STATE CITY..  
FICA CLS....  
TX EXCL CD..  
ADD FED TAX.  
ADD ST TAX..  
TIME HR-MIN. 0000/00  
REMARK CODE.  
TITLE ENTRY. 072912  
NAME.. MICHAEL A FRANCIS

08/10/12 HB1MS66  
TRANS CD g EFF DATE 081012  
TRANS CVSR ST N  
OPID CBO  
DATE 081012  
WVK SCH  
L ST DATE PEN  
000000  
ORG:  
PGM:  
ORG DUES  
- FLAG  
G03 SUP: APPR  
HTH:  
WAIVR

\*\*\*\*\* ADDITIONAL COMP \*\*\*\*\*

\*\*\* PAYROLL ADJUSTMENTS \*\*\* JOB SEQ 1 PMS

-----MASTER-----		-----TRANS-----		CODE	AMOUNT	TYP	DAY	HR	MN	SALARY	DATE
CD	AMT	000000	CD	AMT							
CD	AMT	000000	CD	AMT							
CD	AMT	000000	CD	AMT							
CD	AMT	000000	CD	AMT							

ENTER=INQ PF1=9902 PERS PF2=ADD PF3=PREV PF4=LV ST UPD PF5=UPD PF6=DEL PF9=BRW  
PF10=JOB PF11=9902 BYPASS PF12=MENU FP13=DTE UPD PF14=APPR PF16=LOC PF17=CST  
EMPLOYEE RECORD UPDATED SUCCESSFULLY

**Bobb Charmian**

---

**From:** Bobb Charmian  
**Sent:** Friday, July 20, 2012 1:05 PM  
**To:** Borruso Jennifer  
**Cc:** Ross Richard  
**Subject:** D65 New Hires - Michael Francis

Good afternoon Jennifer.

I have obtained the required exception approval for this transaction and the position has been posted in Openhire.

<b>Re-Hire</b>	<b>Prior City Service with Bronx DA Office 1994-2000</b>
<b>Administrative Title</b>	Agency Attorney
<b>Name</b>	Michael Francis
<b>S#</b>	
<b>Galaxy ID</b>	GJX11
<b>Location Code</b>	65B113
<b>Title Code</b>	B0087- L3
<b>Salary</b>	\$85,000
<b>Effective Date</b>	7/29/2012

Applicant Summary

## Applicant Summary Page

**Applicant Name:** MICHAEL FRANCIS

**Applicant ID:**

**Applicant Type:** Employee

**Empl ID:**

Requirement Summary				Find	View All	First	1 of 1	Last
<b>Job Opening ID:</b>	104287	<b>Business Unit:</b>	740	<b>Location Code:</b>	65B113	LEGAL SERVICES		
<b>Job Title:</b>	B0087	AGENCY ATTORNEY OJ/MBF		<b>District:</b>	65			
<b>Title Suffix:</b>	00	<b>Assignment Level:</b>	03					
<b>Position Number:</b>	GJX11	<b>Recruitment Status:</b>	All Approved					
<b>Status Date:</b>	07/23/2012	<b>Job Offer Approval Status:</b>	All Approved					
<b>Status Code:</b>	080 - Ready to Hire							

Criteria Results						Customize	Find	View All	First	1 of 1	Last
Required	Accomplishment	Description	Issue Date	Status	Details						
1					<a href="#">Details</a>						

Background Results						Customize	Find	View All	First	1 of 1	Last
Required	Accomplishment	Description	Issue Date	Status	Details						
1	* FNG	Fingerprint	06/18/2012	Received	<a href="#">Details</a>						

Fingerprint Result

Name FRANCIS, MICHAEL A

Applicant ID/Empl ID

OPI Function:

Request Date: 06/19/2012 Date of Birth: Gender:

Location: 1402

Problem Code:

*GJX11  
reenter new*

Fingerprint Results

Effective Date:	06/19/2012	Sequence:	0
Date FP Taken:	06/18/2012		
State Result Date:	06/18/2012	State Result	Pass
Federal Result Date:	06/18/2012	Federal Result	Pass

*Rehire Prior Service with Bronx DA office 1994-2000*

Return to Search Previous in List Next in List

Update/Display Include History

*Rehire  
July 30  
start date*



FRANCIS, MICHAEL  
AGENCY ATTORNEY OJ/MBF - (Annual) (B0087)

Date: 6/14/2012 10:02:20 AM

Congratulations! You have been nominated to the above Title by The New York City Department of Education(DOE).

This nomination for employment is contingent upon a satisfactory outcome of pre-employment screening activities including fingerprinting and a background investigation. Please be advised that if the DOE determines through this screening that satisfactory results have not been obtained, this nomination is rescinded effective immediately.

As a candidate for employment you must click on the appropriate link below and complete the steps **as soon as possible** in order to receive further consideration:

[Instructions for Candidates nominated to positions in Districts 52, 58, 61 & 82 – Division of School Facilities, Division of School Food, Office of Pupil Transportation, Public School Athletic League](#)

[Instructions for Candidates nominated to positions in all other Districts](#)

**NOTE:**Please be advised that you must complete this process before you can receive further consideration for employment with the New York City Department of Education.

**If you have any questions regarding the above, please contact HR Connect at 718-935-4000 Monday through Friday, anytime between 9 am and 5 pm.**

Division of Human Resources and Talent  
NYC Department of Education  
An Equal Opportunity Employer

*Rehmf*  
*prior service with  
Bronx DA office  
1994-2000*

**MICHAEL A. FRANCIS, ESQ.**

---

**PROFESSIONAL EXPERIENCE**

**MICHAEL A. FRANCIS, ESQ.,** Baldwin, NY  
Trial Attorney

**2011-Present**

**RICHARD T. LAU & ASSOCIATES,** Jericho, NY  
Trial Attorney  
Staff Counsel for State Farm Insurance Company

**2000-2011**

**OFFICE OF THE BRONX DISTRICT ATTORNEY,** Bronx, New York **1992-2000**  
Assistant District Attorney,  
Prosecuting Attorney - Manage caseload of 90+ cases.

Narcotics Bureau      1994-2000

Grand Jury Bureau 1993-1994

Criminal Court Bureau 1992-1993

**OFFICE OF QUEENS DISTRICT ATTORNEY, Jamaica, NY** 1992  
**Special Victims Bureau**  
**Student Law Intern**

**SUPREME COURT OF THE STATE OF NEW YORK**  
**APPELLATE DIVISION, FIRST DEPARTMENT** 1991-1992  
**Chambers Associate Justice Joseph P. Sullivan**  
**Student Law Intern**