

REMINDER : PLEASE PUT THIS ON SCHOOL LETTERHEAD

REQUEST FOR CHANCELLOR'S SUSPENSION

(DATE)

Theresa Europe
Deputy Counsel to the Chancellor
New York City Department of Education
Office of Legal Services
51 Chambers Street – Room 604
New York, New York 10007

Dear Ms. Europe:

On _____, I as Principal of P.S./I.S. 25 South Richmond High School, located within District # 75, found probable cause on the enclosed charges against Raybeurn Benjamin, a teacher assigned to P.S./I.S. 25 South Richmond High School located in Staten Island. Please see enclosed charges.

In consideration of the nature of the charges I request you suspend this teacher with pay pursuant to Education Law Section 3020-a so that she can be reassigned in accordance with the current Department of Education reassignment policy.

Sincerely,

James McKeon, Principal
P.S./I.S. 25 South Richmond High School

Cc: Cheryl Massena, Esq.
Office of Legal Services – Administrative Trials Unit

REMINDER: PLEASE PRINT ON SCHOOL LETTERHEAD:

**PRINCIPAL'S DESIGNATION OF THE OFFICE OF LEGAL SERVICES AS
COUNSEL**

(DATE)

Theresa Europe
Deputy Counsel to the Chancellor
New York City Department of Education
Office of Legal Services
51 Chambers Street, Room 604
New York, New York 10007

Dear Ms. Europe:

Disciplinary proceedings were instituted against Raybeurn Benjamin, File # 640652, a tenured teacher assigned to P.S./I.S. 25 South Richmond High School located in Staten Island within District # 75 and probable cause was found by the **Principal** on (DATE) 2012. As **Principal**, I hereby designate the Office of Legal Services of the New York City Department of Education to represent me in the Trial of Charges preferred against Raybeurn Benjamin.

Sincerely,

James McKeon, Principal
P.S./I.S. 25 South Richmond High School

Cc: Cheryl Massena, Esq.
Office of Legal Services – Administrative Trials Unit



THE NEW YORK CITY DEPARTMENT OF EDUCATION
District 75/Citywide Programs

PS/IS 25 - SOUTH RICHMOND HIGH SCHOOL

James McKeon, Principal
6581 Hylan Boulevard
Staten Island, NY 10309
718-984-1526

REQUEST FOR CHANCELLOR'S SUSPENSION

Theresa Europe

Deputy Counsel to the Chancellor
New York City Department of Education
Office of Legal Services
51 Chambers Street - Room 604

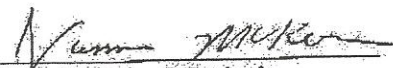
New York, New York 10007

Dear Ms. Europe:

On March 21, 2012, I as Principal of P.S./I.S. 25 South Richmond High School, located within District # 75, found probable cause on the enclosed charges against a teacher assigned to P.S./I.S. 25 South Richmond High School located in Staten Island. Please see enclosed charges.

In consideration of the nature of the charges I request you suspend this teacher with pay pursuant to Education Law Section 3020-a so that she can be reassigned in accordance with the current Department of Education reassignment policy.

Sincerely,


James McKeon, Principal
P.S./I.S. 25 South Richmond High School

Cc: Cheryl Massena, Esq.
Office of Legal Services - Administrative Trials Unit

George T. Hunold
Assistant Principal
@ IS 7R
1270 Huguenot Avenue
SI, NY 10312
718-356-2314 x 438

Stella Mitchell-Porto
Assistant Principal
@ IS 25R
4210 Arthur Kill Rd
SI, NY 10309
718-984-7800

Christopher A. Restivo
Assistant Principal
@ Main Site
6581 Hylan Boulevard
SI, NY 10309
718-984-1526

Anthony R. Casella
Assistant Principal
@ North Shore Annex
669 Castleton Avenue
SI, NY 10301
718-442-5749

PACKAGE # 1

ALL SCHOOLS (INCLUDING DIST. 75 & DIST. 79) INFORMATION SHEET FOR PACKAGES

(Packages are to be E-mailed to the Senior Attorney and Paralegal for the District the school is located in with a request for a "receipt" for e-mail delivery and the receipt is to be copied into assigned attorney's workspace in the Respondent's folder)

Please check one below:

1. COMMUNITY SCHOOL DIST. #: 75 OR

2. PRINCIPAL INFORMATION:

Name: JAMES MCKEON

Name of School: PS 15 25

Address: 6581 Hyland Boulevard

City/State/Zip Code: STATEN Island, N.Y. 10309

3. AMOUNT OF ANTICIPATED TRIAL DAYS: 4
(this information is to be included on Page 18 of all packages)

4. PLEASE CHECK: TEACHER
 = ASST. PRINC.
 = SECRETARY
 = GUIDANCE COUNSELOR
 = If other please specify _____

If applicable please specify: = PC (cc Specs only to chersh@nysutmail.org)
 = Non-3020-a Arrest PC

S.S. #: _____

File #: _____

Name: _____

Address: _____

City/State/Zip Code: _____

S.
please prepare
the package.
LB renewed
the charges.
Charles
Chen 225

The foregoing constitutes:

- Just cause for disciplinary action under Education Law §3020-a;
- Conduct unbecoming Respondent's position or conduct prejudicial to the good order, efficiency, or discipline of the service;
- Substantial cause rendering Respondent unfit to perform properly his obligations to the service;
- A violation of Chancellor's Regulations;
- Misconduct;
- Neglect of duty; and
- Just cause for termination.